

OPEN POSITIONS (February 2020)

CIVIL ENGINEER, PE

Morris-Depew Associates is looking for an experienced Civil Engineer to join our Fort Myers office and play a pivotal role in the success of our client's projects.

This position offers leadership as a Project Manager with opportunity for growth and advancement. You'll have an opportunity to engage with top companies in the public and private sector and provide support in a variety of areas, including but not limited to assisting with guiding a project from site selection, through design, permitting, construction and final completion. Our firm has had the incredible opportunity to work on some of the most innovative and impactful projects for our region. You'll have a unique chance on being part of making a difference for our community.

Our Ideal Candidate:

- 6-8 years of professional experience, preferred
- PE registration is required, preferably from Florida
- Bachelor's degree in Civil or Environmental engineering is required

Responsibilities:

- Oversee all professional aspects of engineering projects as well as the coordination of other multi-discipline project team members.
- Support the engineering design of site and roadway improvements, water management, and/or utilities portions of large projects as assigned to you.
- Assist with construction-related efforts such as project budgeting, scheduling, inspections, and administration.
- Provide assistance to other professional staff along with direct responsibility for administrative tasks related to a variety of engineering, landscape architecture and planning projects. Specifically, these will include administrative and technical support for engineering construction administration tasks, due diligence report preparation, permitting research, permit application and submittal preparation, preparation of AutoCAD drawings and graphic exhibits, review or application materials for graphic and/or drawing inclusion, PowerPoint presentation assistance, and coordination with clients, permitting agencies, and contractors or sub-consultants.

What We Offer:

- Morris-Depew Associates offers opportunities for advancement and partnership track
- A competitive salary, bonuses and opportunity for flexible work schedule
- Excellent benefits package, including medical, dental, life, health and fitness plans, and 401(k)
- Job Type: Full-time

To Apply: Send resume and cover letter to resume@m-da.com.

CIVIL ENGINEER – ENTRY LEVEL

Morris-Depew Associates is offering a position for an entry-level Civil Engineer looking to excel and advance their skills under the guidance and mentorship of one of Southwest Florida’s leading engineering firms.

This position offers experience as a Project Engineer with opportunity for growth and advancement. You’ll have an opportunity to engage with top companies in the public and private sector and provide support in a variety of areas, including but not limited to assisting with guiding a project from site selection, through design, permitting, construction and final completion. Our firm has had the incredible opportunity to work on some of the most innovative and impactful projects for our region. You’ll have a unique chance on being part of making a difference for our community.

Our Ideal Candidate:

- Two years of professional work experience (preferred work experience to include internship or part-time work in engineering field)
- Bachelor’s degree in Civil or Environmental engineering is required
- EI designation required
- PE registration, preferred
- Must have sound written and verbal communication skills
- Ability to work in varying environments (office and field settings)
- Ability to establish effective internal and external working relationship

Responsibilities:

- Provide support for all professional aspects of project design and permitting including, but not limited to, site plan development, roadways, stormwater management systems, wastewater collection systems and water distributions systems.
- Assist with varying aspects of engineering projects as well as provide support coordination for other multi-discipline project team members.

What We Offer:

- A unique opportunity to bridge the gap between entry-level experience and career excellence while providing mentorship and guidance to help develop the skills to excel in the engineering industry
- Morris-Depew Associates offers opportunities for advancement and mentorship
- A competitive salary, bonuses and opportunity for flexible work schedule
- Excellent benefits package, including medical, dental, life, health and fitness plans, and 401(k)
- Job Type: Full-time

To Apply: Send resume and cover letter to resume@m-da.com.

PLANNING TECHNICIAN

Want to work in a team environment and play a pivotal role in the success of Southwest Florida's future development and redevelopment?

Morris-Depew Associates is looking for a full time Planning Technician. Candidates will work under an AICP supervisor with growth and advancement available as experience is gained. Our Planning Department works closely with clients to understand the nuances and challenges of each property to develop unique solutions. The firm has had the incredible opportunity to work on some of the most innovative and impactful projects for our region over its 30-year history. As a Planning Technician, you'll have a unique chance to continue to contribute to helping shape the future of our community.

Responsibilities:

- Research and compile information from multiple sources to prepare correspondence, proposals, and applications.
- Coordinate and execute routine office tasks including initiating telecommunications, data entry, tracking multiple projects and schedules, file and records management.
- Manage delivery of submittal items, setting appointments, travel arrangement and reimbursements.
- Deliver top customer service to clients, government officials, and other business partners, including, answering inquiries, and message handling.
- Complete multiple tasks with minimal supervision

Our Ideal Candidate:

- Must have a strong working knowledge of Microsoft Word, Excel, PowerPoint, and Adobe Acrobat.
- Possess ability to collaborate in a team setting and make routine decisions independently.
- Strong oral and written communication skills and exceptional time management are required.
- Two or more years of experience in the use of land development codes in the preparation of applications for review by a public agency required.
- Bachelor's Degree with a major in Planning, Environmental, Political Science, or Public Administration is desired.
- A valid Driver's License necessary and must pass background check. Company is a drug-free workplace.

What We Offer:

- Morris-Depew Associates offers opportunities for advancement
- A competitive salary, bonuses and opportunity for flexible work schedule
- Excellent benefits package, including medical, dental, life, health and fitness plans, and 401(k)
- Job Type: Full-time

To Apply: Send resume and cover letter to resume@m-da.com.

CAD TECHNICIAN / DESIGNER

Morris-Depew Associates is looking for an experienced CAD Technician to join our Fort Myers office and play a pivotal role in the success of our client's projects.

This position offers provides an opportunity to engage with top companies in the public and private sector and provide support in a variety of areas, including but not limited to assisting with support services for site selection, design, permitting, construction and final completion. Our firm has had the incredible opportunity to work on some of the most innovative and impactful projects for our region. You'll have a unique chance on being part of making a difference for our community.

Our Ideal Candidate:

- Associates degree or vocational degree from a recognized vocational institute
- Minimum of three years of experience in a CAD Engineering drafting role or designing environment
- Demonstrates knowledge of current AutoCAD edition and Civil 3D
- Complete understanding of software and how to apply it to company procedures
- Proficiency using Microsoft Office
- Strong organization and time management skills, with keen attention to detail

Responsibilities:

- Prepare engineering drawings from rough sketches or from general engineering and design information
- Work closely with design originator and Project Manager to ensure drawings are accurate and complete
- Perform design calculations, prepare material and equipment specifications, and provide preliminary sketches and notes for drawings
- Complete drawing/project responsibility within scope, budget and schedule
- Manage task deadlines
- Produce large scale, complex drawings
- Produce construction document

What We Offer:

- Morris-Depew Associates offers excellent opportunities for growth and advancement
- A competitive salary
- Excellent benefits package, including medical, dental, life, health and fitness plans, and 401(k)
- Job Type: Full-time

To Apply: Send resume and cover letter to resume@m-da.com.

SURVEY CREW/INSTRUMENT MAN

Morris-Depew Associates is looking for a survey Instrument Man to join our Fort Myers office and play a pivotal role in the success of our clients' projects.

Our Ideal Candidate:

- One year of experience.
- Working knowledge of Total Station and GPS
- Must be able to work 40 hours per week, outdoors.
- Minimum of a High School diploma or general education degree (GED)

Responsibilities

- The daily maintenance and preparation of surveying equipment and vehicle
- Provide assistance to Surveyor in regards to layout and measurements
- Operate survey equipment
- Support overall crew activities

What We Offer:

- Morris-Depew Associates offers excellent opportunities for growth and advancement
- A competitive salary
- Excellent benefits package, including medical, dental, life, health and fitness plans, and 401(k)
- Job Type: Full-time

To Apply: Send resume and cover letter to resume@m-da.com.

DIRECTOR OF SURVEYING / PROFESSIONAL SURVEYOR

Morris-Depew Associates is seeking a Director of Surveying/Professional Surveyor to join our Fort Myers office and play a pivotal role in the success of our client's projects.

This position is to fill the role that will be available following the planned retirement of the current Department Director. The position offers the opportunity for partnership track. We will provide you with the tools, training and mentorship guidance needed for leadership success. You'll also experience a dynamic team of collaborators working together to navigate innovative and impactful projects varying from traditional commercial spaces to complex vertical structures.

Our Ideal Candidate:

- 5-15 years of professional experience, preferred
- While a Florida licensed PSM is desired, the ability to obtain a State of Florida PSM license by examination or endorsement within 6 months of employment will be acceptable.

Responsibilities:

- Establish plans to ensure schedule and quality on survey and mapping projects.
- Managing budgeting and proposals.
- Plan and implement procedures and systems to maximize operating efficiency.
- Provide management of multiple survey and mapping teams performing Boundary Surveys, Topographical Surveys, Right of Way Surveys, Legal Descriptions, Horizontal and Vertical Control Networks, Aerial Mapping, Construction Staking, As-built Surveys and Mapping, and various mapping exhibits.
- Oversees multiple survey crews and office staff and provide training and mentoring.

What We Offer:

- Morris-Depew Associates offers opportunities for advancement and partnership track
- A competitive salary, bonuses and opportunity for flexible work schedule
- Excellent benefits package, including medical, dental, life, health and fitness plans, and 401(k)
- Job Type: Full-time

About the Firm:

Celebrating over 30 years of serving Southwest Florida, Morris-Depew Associates is one of the top multiservice consulting firms in the state, with specialties in civil engineering, land planning, expert witness, landscape architecture, and surveying and mapping services. MDA's efforts are based on a multidisciplinary, collaborative approach to the planning and design processes, which emphasizes interaction within the firm's allied professional expertise in conjunction with the client's objectives and ultimate needs. The members of MDA have experience in the planning and design of a wide variety of urban, residential, commercial, industrial, recreational, and community-oriented projects ranging from large-scale resort residential projects to urban community spaces and commercial multi-use developments.

For more information, contact 239-337-3993 or visit www.morris-depew.com.

PROFESSIONAL SURVEYOR

Morris-Depew Associates is looking for a Licensed Surveyor (PSM) to join our Fort Myers office and play a pivotal role in the success of our client's projects.

This position offers the opportunity for advance promotion of a partnership track, with the potential to serve as an assistant Department Director within a shortened timeframe. We will provide you with the tools, training and mentorship guidance needed for leadership success. You'll also experience a dynamic team of collaborators working together to navigate innovative and impactful projects varying from traditional commercial spaces to complex vertical structures.

Our Ideal Candidate:

- 5-10 years of professional experience, preferred; while a Florida licensed PSM is desired, the ability to obtain a State of Florida PSM license by examination or endorsement within 9 months of employment will be acceptable.

Responsibilities:

- Establish plans to ensure schedule and quality on survey and mapping projects.
- Manage budgets and proposals.
- Provide management of multiple survey and mapping teams performing Boundary Surveys, Topographical Surveys, Right of Way Surveys, Legal Descriptions, Horizontal and Vertical Control Networks, Aerial Mapping, Construction Staking, As-built Surveys and Mapping, and various mapping exhibits.
- Oversee survey crews and office staff, and provide training and mentoring.

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